



**CENTRAL
BOOK
SERVICES**

Central Book Services Pty Ltd

ABN 28 124 498 586 ACN 124 498 586

648 Whitehorse Road Mitcham Victoria 3132 Australia

T +61 3 9210 7860 F +61 3 9210 7890

www.centralbookservices.com.au service@centralbookservices.com.au

Central Book Services Terms and Conditions of Trade for New Zealand

Payment:

These are the terms and conditions upon which Central Book Services Pty. Ltd. may supply goods and services to an accepted credit account member.

1. All goods and services supplied by Central Book Services to the Customer must be paid in full on or before 30 days from the date of the invoice.
2. If any invoice is not paid to Central Book Services by the customer on or before the due date then an account administration fee may become payable. The account administration fee will be at the current overdraft rate calculated on the amount remaining unpaid computed from the due date.
3. Central Book Services reserves the right at all times to suspend or discontinue the supply of goods and services to the Customer without being obliged to give any reason for its action.
4. In the case of a monthly credit account opened in the names of two or more persons these persons are jointly and severally liable to pay that account.
5. Transfer of ownership:

Goods which we agree to sell shall remain the sole and absolute property of Central Book Services as the legal and equitable owner until such time as the customer has paid in full for those goods but such goods shall nevertheless be at the risk of the customer as soon as they are delivered to or to the order of the customer.

Such goods shall be held by the customer as bailee for us until full payment has been made.

The customer's right to possession of the goods shall cease if he, not being a company, commits an available act of bankruptcy or if he is a Company a Receiver or Manager becomes entitled to take possession of any assets of the Company or any proceedings are instituted for the winding up of the Company. Upon the happening of any such event Central Book Services or its authorised representatives may repossess the goods and for this purpose are at liberty to enter upon any business where we reasonably believe they might be.

Central Book Services will not supply goods on an "approval" basis.

Pre-payment by credit card is required by non account holding customers. Orders will not be processed until payment has been received.

Pricing:

Prices are quoted at the current Australian RRP exclusive of GST. Prices are subject to change without notice.

Freight:

Freight to New Zealand is payable by the customer. Freight charges are calculated on weight.

Order Cancellations:

All order cancellations must be made in writing and within 48 hours of placing order.

Returns:

1. All goods are sold on a Firm Sale basis.
2. No Fault Return requests for goods received damaged must be made within 30 days of invoice date. No Fault Return requests for misbound or faulty goods can be made at any time. A description of the fault must be provided with the return request.
3. Returns Authorisations are valid for 60 days from date of issue. Goods received at Central Book Services after this date will be returned freight forward. A copy of the written Return Authorisation must accompany all goods returned to Central Book Services.
4. Only goods authorised for return will be accepted. Unauthorised returns will not be accepted and will be returned freight forward.
5. All returns are subject to approval by Central Book Services.